



Leslie Mitchell

SALON & CO

642 Brandon Avenue Southwest Phenix Salon Suites #131, Roanoke, VA 24015

540.589.4388 • Leslie-Mitchell@live.com

FB: @ LeslieMitchellSalonandCo

Bridal Booking Contract

Bride's Name: _____

Address: _____

E-mail: _____

Contact Number: _____

Wedding Information

Wedding Date: _____

Ceremony Time: _____

Time in which services will be performed: _____

Location where bridal party and Artist will meet for services: _____

Time bride and wedding party needs to be finished: _____

Alternate/ Authorized Contact Name: _____

Alternate/Authorized Contact Number: _____

Alternate/Authorized Email: _____

Signatures

Bride Signature: _____

Artist Signature: _____

Date Signed: _____



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Services

Price per Service (indicate number of each service requested)

_____ Trial/Portrait Up Do: \$65

_____ Bridesmaids, Junior Bridesmaids & Family Styles: \$85+

_____ Bridal Style: \$100+

_____ Mother of Bride or Groom: \$65

\$300 minimum for travel. Mileage is standard fee per mile added. \$200 deposit to secure date. The remainder is due 1-2 weeks prior to wedding day with prior approval.

Number of people receiving services (including bride):

Names of those receiving services and role in wedding:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Total Price of Services: _____

Travel Fee (if applicable): _____



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Terms & Conditions, Continued

Liability: Artist shall provide service with reasonable care and skill. Artist shall perform the service promptly on the agreed upon date and time. All styling equipment is kept sanitary and are sanitized between every client requiring services. All styling products used are high quality.

Payments: The final balance is due on the day of the event or prior - no exceptions. The person(s) responsible for the entire balance of payment is the person(s) who signed the booking contract. Acceptable forms of payment are: cash, check, or money order payable to Leslie Mitchell. Gratuity is welcomed and much appreciated.

Agreement

I, _____, have read, understand, and agree to the terms and conditions of this contract. I understand that any breach of this contract may result in legal actions. I understand a deposit payment is due upon submission of this contract.

Name: _____

Signature: _____

Title: _____

(Bride, Maid of Honor, etc...)

Date: _____



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Terms & Conditions

Bookings and Deposit: Appointment date and service are secured when the signed contract and deposit are received. A deposit of \$200 is due upon signing the contract. If the service total is less than \$200, the deposit is determined by the Artist. All bookings for wedding are made on a first-come, first-served basis. No dates are guaranteed without a signed contract and deposit. Deposit may be made in the form of cash, check, or credit card. Payment may be mailed to Leslie Mitchell Salon & Co. 5227 Archer Dr Roanoke, Va 24018. The Bride/person signing the contract is responsible for the total fee of the services listed in the contract for herself and wedding party. The Bride/person signing the contract may permit only one other person to authorize/submit any changes and arrangements for the wedding party. Changes made by anyone other than the individual signing or listed on this contract are not allowed and considered invalid.

Cancellations: Any changes to contract or cancellation of services are to be made in writing (mail or email). Cancellation of contract or services agreed upon in this contract will be allowed up to 30 days before the wedding date. No changes to the contract are allowed after 30 days. If contract is cancelled less than 30 days before the wedding, deposit is forfeited.

Travel/Travel Fee: A fee for travel is charged if the location where the service is performed is greater than 30 miles from Roanoke, VA. The travel fee is determined by the Artist.

Service Location and Requirements: Location of service for the day-of-event is at the discretion of the client, however there are certain requirements the artist needs to complete the services. A "set-up" table/work area must be available for the Artist at said location. Ample lighting whether by means of natural light or lamps is necessary to properly perform services. Artist will arrive at said location prior to time schedule for set-up.

Wedding Day: Bride must communicate to her party the importance of being on-time and properly prepared. Tardiness of members of the wedding party may result in shortened services. The Artist is not responsible for tardiness and unfinished clients. Brides are encouraged to have a trial run 4-6 weeks prior to the wedding. Wedding party members are encouraged to have an idea of what they would like done and are welcome to have photos to refer.

Satisfaction Guaranteed: Services will be completed to the client's satisfaction, and is not to exceed allotted time. Ample time is given for each service upon booking, but does not reflect service pricing. Prices vary based on hair length, complexity of the hairstyle, products used, and the Artist's experience level. Acceptance of completed service by client is acknowledgment by client that service provided is done to their satisfaction.